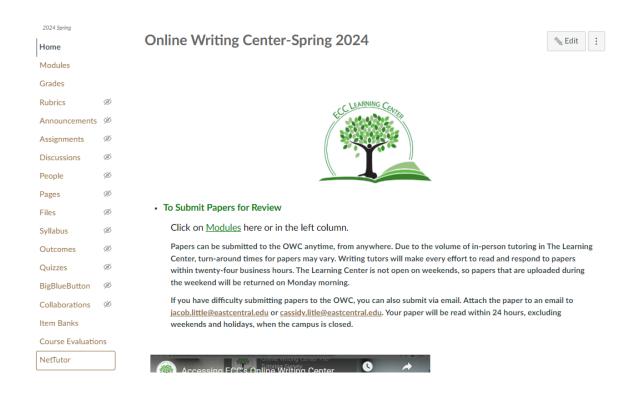


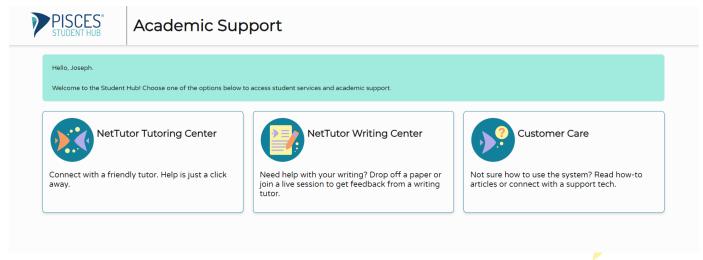


## NetTutor User Guide

Locate the NetTutor link inside our school's learning management system.



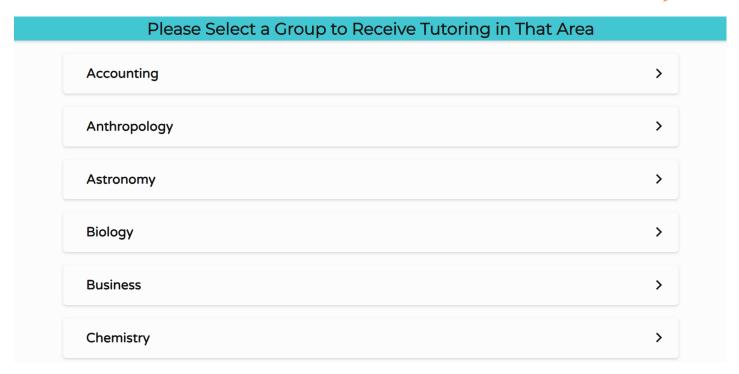
From the student hub page, click on the NetTutor Tutoring Center card to view all available tutoring groups.



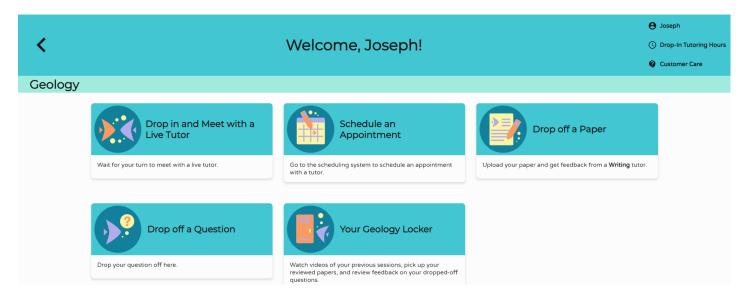
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Select a group from the list to receive tutoring support in that area.





The NetTutor dashboard displays available tutoring resources along with the group's locker.

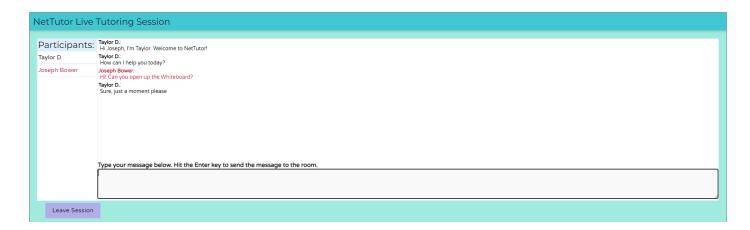




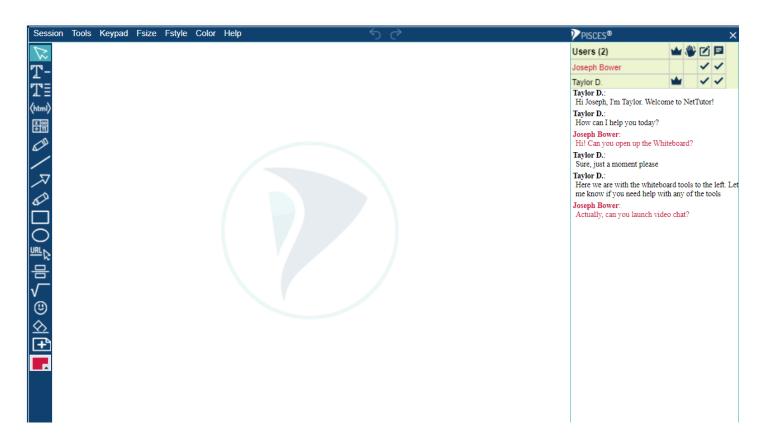


**Drop in and Meet with a Live Tutor** connects you with a tutor in NetTutor's text-based lobby. Continue to work in the lobby, ask a tutor to open the whiteboard, or ask a tutor to launch video chat to use audio, video, and screenshare features.

#### Lobby view



#### Whiteboard view







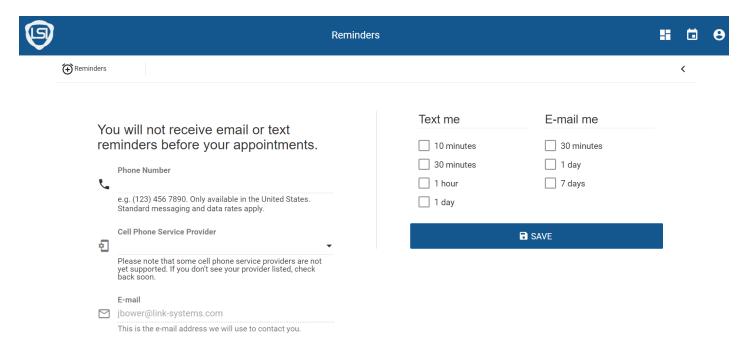
### Video conference view



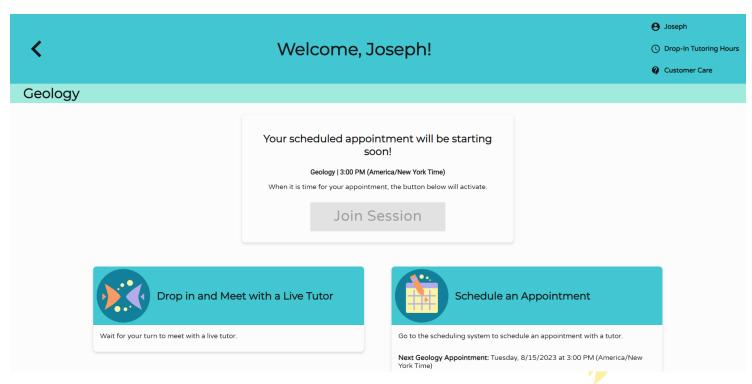




**Schedule an Appointment** directs you to the current list of available appointments from which you can select a convenient appointment and set notification reminders. Note: Availabilities are based on demand.



To join a scheduled session, arrive at the group dashboard shortly before the appointed time. The **Join Session** card will appear at the top of the group dashboard, and the Join Session button will activate when your tutor starts the session.

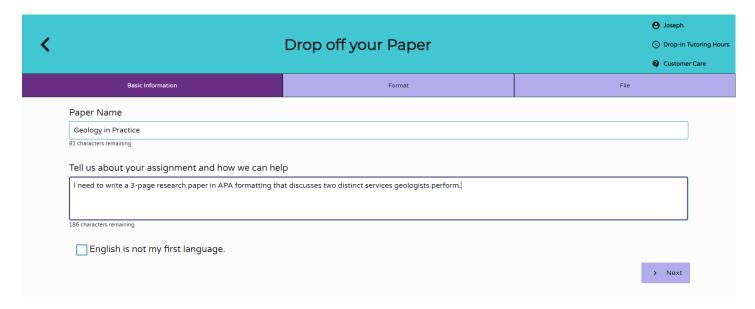


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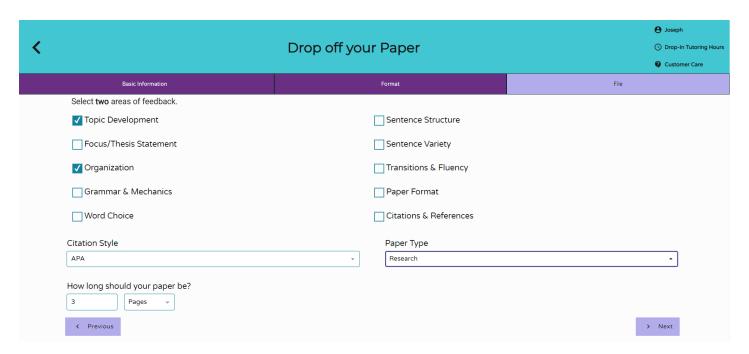


**Drop off a Paper** directs you to a simple 3-step process for submitting a paper for review.

Step 1: Provide basic information, including the name of the paper and a brief description.



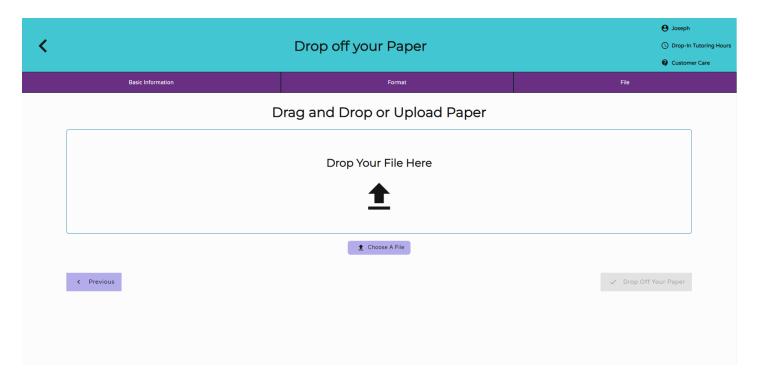
Step 2: Identify the help you need from a tutor, including areas of feedback, citation style, paper type, and length requirements.







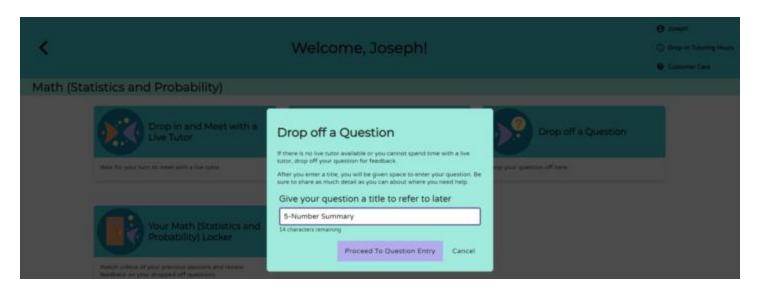
Step 3: Upload the paper. You can drag and drop the file or upload the file from your file directory.



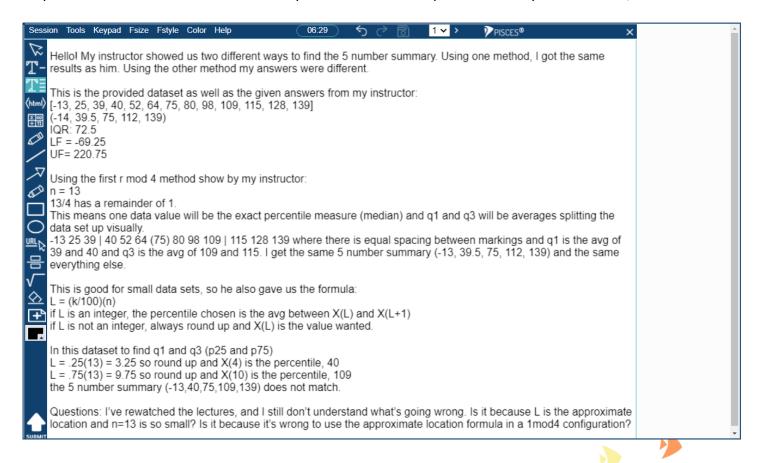


**Drop off a Question** allows you to show your work and drop off a question for tutor feedback in two steps.

Step 1: Give your question a title.



Step 2: Use the whiteboard tools to show your work and ask a question. Once you're finished, click **SUBMIT**.





# Step 3: An email will be sent to your student email address when a tutor has provided feedback on your submitted question.

No-Reply <no-reply@nettutor.com>

To: Rheann S.

Sat 5/4/2024 12:48 PM

[This email originated outside of East Central College. Use caution when opening links or attachments.]

Hi, Rheann.

Your question (Test for Proportion) was returned to your Math (Statistics and

To access the feedback:

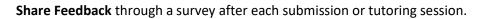
• Access NetTutor via the method you used to drop off your question.

Probability) locker. Please access NetTutor to review the tutor's feedback.

- If presented with a list of groups or subjects, select the Math (Statistics and Probability) group.
- In the group, select the "Your Math (Statistics and Probability) Locker" option.
- If presented with a "Question Feedback" option, select that option.
- · Select the option to view or download the feedback.

Thank you for using NetTutor.



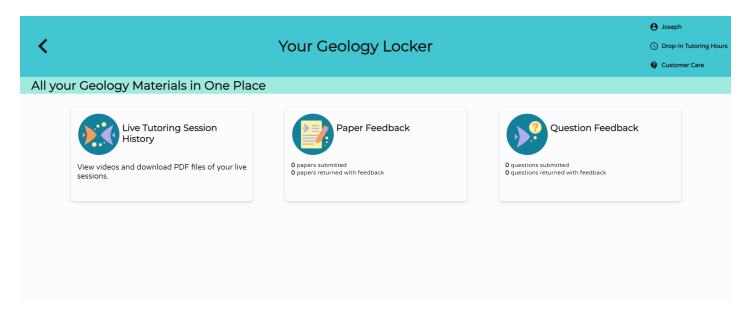




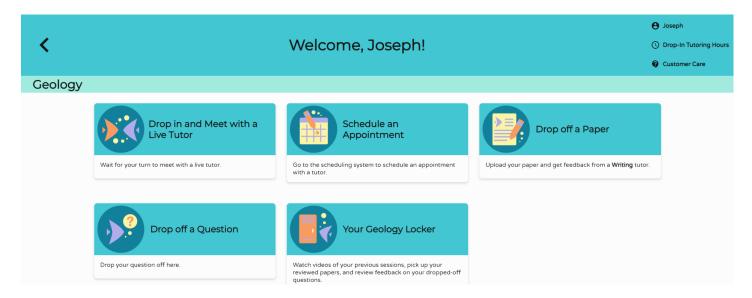
Share Feedback on Your Session						:		
Rate Your Session	l							
How would you rate yo	ur session?							
****	5 stars							
Would you like to answ	er a couple of	additional questions a	bout your experie	nce?				
Answer Now Ans	wer Later (Emai	l Me) No Thanks						
Share Feedba	ck on Yo	ur Session						
1 Overall I had a	a nositiva Na	tTutor experience.						
Strongly	a positive ive	Neither agree		Strongly				
agree (5)	Agree (4)	nor disagree (3)	Disagree (2)	disagree (1)				
0	0	0	0	0				
2. My tutor helpe	d to improve	my confidence and	understanding.					
Strongly agree (5)	Agree (4)	Neither agree nor disagree (3)	Disagree (2)	Strongly disagree (1)				
O	$\circ$	0	0	0				
3. I was comforta	ble using the	tutoring interface.						
Strongly	Δ	Neither agree	Discours	Strongly				
agree (5)	Agree (4)	nor disagree (3)	Disagree (2)	disagree (1)				
0	0	0	0	0				
4. I would recom	mend the Net	Tutor service to oth	ers.					
Strongly agree (5)	Agree (4)	Neither agree nor disagree (3)	Disagree (2)	Strongly disagree (1)				
0	0	0	0	0				
5. Your feedback	is important	to us. Please share y	our comments l	iere.				



**Your <<Group Name>> Locker** stores all your NetTutor sessions. You can review your live and scheduled tutoring sessions, retrieve papers submitted for feedback, and gather responses to submitted questions all in one place.



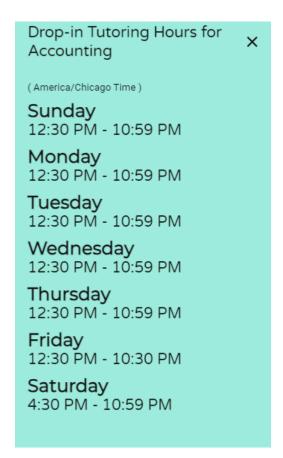
View profile details, drop-in tutoring schedule, and support resources at the top of any group page.







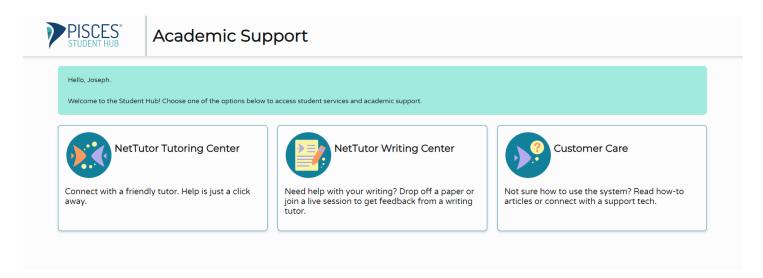
Select the **Drop-In Tutoring Hours** to view available dates and times for tutoring in a chosen subject.







Select the **NetTutor Writing Center** card from the student hub page to connect more directly to writing assistance.



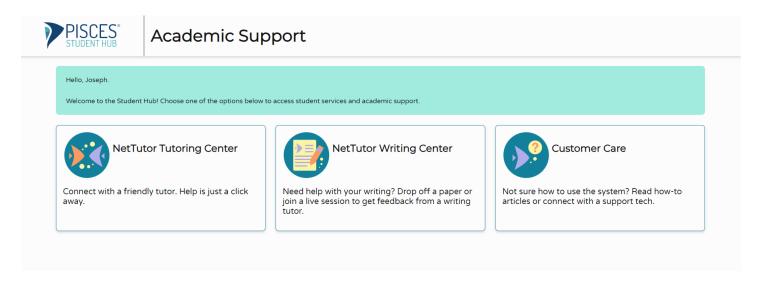
Choose from available tutoring resources in the Writing group or review tutor feedback in your Writing locker.







Select the **Customer Care** card from the student hub page to find helpful knowledge base articles and to open support tickets.



View answers to frequently asked questions, search for knowledge base articles, and open support tickets from the NetTutor Service help center.

