

If the Testing Center should close due to emergency such as power outage or inclement weather, the following procedures will take place per exam policy:

Pearson Vue

Testing Center staff will file an incident report with Pearson Vue notifying them of the closure. Candidates will be contacted by Pearson Vue via email with instructions for rescheduling. Candidates **SHOULD NOT** attempt to cancel or reschedule their exam independently of this process.

Praxis (ETS)

Testing Center staff will contact the Help Desk which will facilitate processing of the requested closure and notification to the registered test takers.

ParaPro (ETS)

Scheduled candidates will be contacted by testing center staff by email with instructions for rescheduling.

HiSET

Testing Center staff will contact PSI notifying them of the closure. PSI will contact candidates for the rescheduling process.

Meazure Learning (Scantron)

Testing Center staff will contact Meazure Learning by phone as soon as possible to notify them of the closure. Meazure Learning will contact scheduled candidates and assist with rescheduling.

PROV

Testing Center staff will contact the Test Administration Team at PROV notifying them of the closure. Prov will contact candidates to reschedule.

TABE

Brenda EckelKamp from the AEL department will contact scheduled candidates to reschedule appointments.

CLEP Exams, Nursing Exams, and Proctored Exams for Other Institutions (including Accuplacer)

Scheduled candidates will be contacted by testing center staff by email with instructions for rescheduling.