# ECC New Color Logo

**Office of Human Resources**

**ADJUNCT INSTRUCTOR APPROVAL FORM**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

Attached you will find application materials for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, who has been recommended to teach in the following disciplines: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

***Please mark the campus/school where this instructor will be teaching.***

Main Campus  Rolla  Sullivan  Washington  Dual Credit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Please indicate which semester this instructor will be teaching.* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Please review the attached information and return to Human Resources as quickly as possible.

Resume/Application \_\_\_\_\_\_\_

Official Transcripts \_\_\_\_\_\_\_

List of References \_\_\_\_\_\_\_

References have been checked  Yes  No

Applicant Meets Qualifications  Yes  No

Recommended for Approval

Not Recommended for Approval

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

Division Chair Signature Date

Recommended for Approval

Not Recommended for Approval

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

Vice President of Instruction Signature Date