



**BOARD OF TRUSTEES
BOARD MEETING**

October 9, 2024



Board of Trustees Meeting

East Central College
Wednesday, October 9, 2024, at 5:30 PM
BH238 Board Room

Agenda

I. Call to Order

II. Recognition of Guests

III. Public Comment

IV. Approval of Agenda (4 votes)

Approval items of a routine nature will be marked with an asterisk () located immediately before the item. Unless a Board member requests an item be removed for discussion, the agenda will be approved upon a motion and a second of the Board and unanimously adopted and shall have the same validity as if each action were separately moved, seconded, and adopted. Any item removed upon request of a Board member will be taken up in its regular place on the agenda.*

V. *Approval of Minutes (4 votes)

VI. Treasurer's Report and Financial Report (simple majority)

VII. Bids (4 votes)

VIII. Owner's Representative (4 votes)

IX. Selection of Architect - Rolla (4 votes)

X. Selection of Architect - Respiratory Care Lab - Union (4 votes)

XI. Strategic Plan Update

XII. *Personnel (4 votes)

A. Appointments

B. Resignations

C. Fall 2024 Adjunct Roster

D. Classified Staff Appointments (information only)

XIII. Board President's Report

XIV. Reports

A. Faculty Association

B. ECC-NEA

C. Professional Staff Association

D. Classified Staff Association

E. Student Government Association

XV. President's Report

XVI. Adjournment

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
October 9, 2024**

AGENDA ITEM I: CALL TO ORDER

The regular meeting of the Board of Trustees will be called to order by Board President Ann Hartley.

10/09/2024

East Central College

1964 Prairie Dell Road, Union, Missouri 63084
(636) 584-6500
FAX (636) 584-0513

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
October 9, 2024**

AGENDA ITEM II: RECOGNITION OF GUESTS

Guests will be recognized by Mr. Gregg Jones.

10/09/2024

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
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AGENDA ITEM III: PUBLIC COMMENT

The Board will hear comments from members of the public in attendance at the meeting who wish to speak.

10/09/2024

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**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
October 9, 2024**

AGENDA ITEM IV: APPROVAL OF AGENDA

Recommendation: To **approve** the agenda for the October 9, 2024, Board of Trustees meeting.

10/09/2024

East Central College

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(636) 584-6500
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Agenda Item IV: Approval of Agenda

Consent Agenda Items for October 9, 2024:

Approval of Minutes
Personnel

Matters to be brought before the Board of Trustees at such meeting of which the President has been notified in accordance with the bylaws and upon which consideration and action may be taken by the Board are included in the agenda for the meeting. Any matters not on the agenda of a regular meeting may be considered unless objected to by any Board member present.

Such items of a routine nature placed on the agenda will be marked with an asterisk (*) located immediately before the item on the agenda. When Item 3, Consent Agenda, is reached at a meeting, the President of the Board will read all items so marked, and all items not requested to be removed shall, upon a single motion of any Board member, seconded by any other Board member, and unanimously adopted, be deemed to have been duly adopted with the same validity as if each action were separately moved, seconded, and duly adopted.

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
October 9, 2024**

AGENDA ITEM V: *APPROVAL OF MINUTES

Recommendation: To **approve** the minutes of the August 26, 2024 Ad Volarem tax hearing meeting and the minutes of the August 26, 2024, regular meeting of the Board of Trustees.

Attachment

10/09/2024

East Central College

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**EAST CENTRAL COLLEGE
AD VALOREM HEARING AND
BOARD OF TRUSTEES MEETING
Monday, August 26, 2024**

The public hearing for the Ad Valorem tax rate per Statute 67.110 of the Revised Statutes of the State of Missouri was called to order at 5:29 p.m. by the President of the Board of Trustees, Ann Hartley. Other Board members present at the meeting were Joseph Stroetker, Eric Park, Cookie Hays, Audrey Freitag, and J.T. Hardy. Also present were President of the College Jon Bauer; Administrators – Vice President of Academic Affairs Robyn Walter, Vice President of External Relations Joel Doecker, and Vice President of Student Development Sarah Leassner; Faculty – Faculty Association President Tracy Mowery and ECC-NEA President Reg Brigham; Other Staff – Executive Director of Institutional Effectiveness Michelle Smith, Director of Institutional Research Bethany Lohden, Classified Staff Association President Denise Walker, Professional Staff Association President Todd Tracy, Director of Rolla Christina Ayres, Human Resources Director Carrie Myers, Director of Information Technology Doug Houston, Executive Director of the Foundation Bridgette Kelch, Communications & Marketing Director Gregg Jones, and Executive Assistant to the President Stacy Langan.

Also present were Eileen Wisniowicz and Chris Parker from the *Missourian*, and Tommie Lowe from the Franklin County Sheriff's Department.

PUBLIC NOTICE: In accordance with Missouri Law 67.110, notice is hereby given to the residents of the Junior College District of East Central Missouri that a public hearing on the 2024 ad valorem tax rates will be held at 5:30 p.m. on Monday, August 26, 2024, in Buescher Hall, Room 238 on the campus of East Central College, 1964 Prairie Dell Road, Union, Missouri, at which citizens may be heard on the property tax rates proposed to be set by East Central College. The hearing will also be accessible via Zoom at <https://us02web.zoom.us/j/81335589588>.

The tax rate is set to produce revenues of at least \$8,166,388 for the fiscal year beginning July 1, 2024. The debt service levy is set to produce revenues of at least \$1,846,250 which is required to meet the debt service of East Central College for the calendar year beginning January 1, 2025. The valuation of the taxable property within said District for the current and prior tax years are as follows:

	<u>Current Tax Year</u>	<u>Prior Tax Year</u>
Real Estate	\$1,798,063,572	\$1,748,666,594
Personal Property	\$493,419,188	\$483,751,880
Totals	\$2,291,482,760	\$2,232,418,474

The proposed operating tax levy for 2024 shall be .3551 per one hundred dollars assessed valuation on the above current valuation.

The proposed debt service levy for 2024 shall be .0990 per one hundred dollars assessed valuation on the above current valuation.

The tax rates are subject to change based upon actions by county boards of equalization, the State Tax Commission, subsequent information, applicable law, and certification by the State Auditor.

PUBLIC COMMENTS: Board President Hartley asked for comments or questions from the audience. There were no comments from the public.

AD VALOREM TAX RATE: It was noted that the tax levy remains unchanged from last year.

Motion: To **approve** a resolution to set the 2024-2025 Junior College District of East Central Missouri Property Tax Rate for the Operating Tax Levy at \$0.3551 and the Debt Service Levy at \$0.0990 per \$100 of assessed valuation subject to certification by the state auditor.

Motion by Audrey Freitag; Seconded by Cookie Hays; Carried Unanimously

ADJOURNMENT: A motion was made to adjourn the hearing.

Motion: To **adjourn** the August 26, 2024, Ad Valorem Tax Hearing at 5:33 p.m.

Motion by J.T. Hardy; Seconded by Eric Park; Carried Unanimously

President, Board of Trustees

Secretary, Board of Trustees

**EAST CENRAL COLLEGE
BOARD OF TRUSTEES MEETING
Monday, August 26, 2024**

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order at 5:34 p.m. by Board President Ann Hartley. Other Board members present for all, or parts of the meeting were Joseph Stroetker, Eric Park, Cookie Hays, Audrey Freitag, and J.T. Hardy. Also present were President of the College Jon Bauer; Administrators – Vice President of Academic Affairs Robyn Walter, Vice President of External Relations Joel Doecker, and Vice President of Student Development Sarah Leassner; Faculty – Faculty Association President Tracy Mowery, and ECC-NEA President Reg Brigham, Other Staff – Human Resources Director Carrie Myers, Director of Communications & Marketing Gregg Jones, Executive Director of Institutional Effectiveness Michelle Smith, Rolla Campus Director Christina Ayres, Professional Staff Association President Todd Tracy, Classified Staff Association President Denise Walker, and Executive Assistant to the President Stacy Langan.

RECOGNITION OF GUESTS: Eileen Wisniowicz and Chris Parker from the *Missourian* and Tommie Lowe from the Franklin County Sheriff's Department were also in attendance.

PUBLIC COMMENT: There was no public comment.

APPROVAL OF AGENDA: Each item on the consent agenda shall be deemed to have been duly approved with the same validity as if each action were separately moved, seconded, and adopted.

Motion: To **approve** the agenda for the August 26, 2024, meeting of the Board of Trustees.

Motion by Eric Park; Seconded by Audrey Freitag; Carried Unanimously

***APPROVAL OF MINUTES:** The Board approved the minutes of the July 18, 2024, regular meeting of the Board of Trustees.

TREASURER'S REPORT AND FINANCIAL REPORT: College President and Interim Vice President of Finance and Administration Jon Bauer reviewed the preliminary year-end financial statements as of June 30, 2024. He noted the statements are unaudited; the auditors will be on campus next month. Dr. Bauer stated that timing issues with federal aid does affect cash flow. State funding decreased due to one-time money last year. Salary payouts were increased due to raises and payouts for retirees. State grants and contracts includes a reimbursement from the state for the acquisition of the Rolla building. Revenue from the Rolla building will go into an auxiliary fund and will be treated similarly as the bookstore and food service. Rent will offset operating expenses of the building and revenue over that will be used to help with renovations or repairs to the building. Dr. Bauer indicated the currently the amount on deposit is shipped to multiple banks and secured by FDIC instead of securities. United Bank of Union has offered to use IntraFi, and a proposal will go to the Board later this fall. This is beneficial to the banks and to the institution.

Motion: To **approve** the treasurer's report, the financial report, and the payment of bills subject to the annual audit.

Motion by Dr. Eric Park; Seconded by Dr. Joseph Stroetker; Carried Unanimously

BIDS: Dr. Bauer noted that these bids will be funded as one-time expenses though reserves including 48 port replacement switches. The servers are expected to last seven to nine years.

Motion: To **approve** the purchase of 17 Dell desktop computers and five Dell laptop

computers at a cost of \$23,267 from the Midwestern Higher Education Compact (MHEC) public bid cooperative contract to be funded with reserves.

Motion by Audrey Freitag; Seconded by Dr. Joseph Stroetker; Carried Unanimously

Motion: To **approve** the purchase of 10 Fortinet switches and two Dell servers at a cost of \$81,530 from the Fortinet contract and the Midwestern Higher Education Compact (MHEC) public bid cooperative contract to be funded with reserves.

Motion by Cookie Hays; Seconded by Audrey Freitag; Carried Unanimously

GRANT PURCHASES: the Board gave prior approval for these grant purchases at its June 2024 meeting. Vice President Joel Doecker outlined the purchase noting that 100% will be paid by USDA as there were unutilized funds from last year.

CONTRACT RENEWAL: LICENSE FEE FOR WATERMARK: Formerly called Aviso, several applications were rolled into one enterprise license. The combination of the licenses moves the renewal to a higher dollar amount that requires Board approval. What started as a retention software application with three other separate applications, now includes four components including retention software, customer management, a mobile application, and texting app. This software is funded with student fees.

Motion: To **approve** the license fee for the Watermark Student Success and Engagement Platform for 2024-2025 at a cost of 50,949.01, to be funded with student fees.

Motion by Cookie Hays; Seconded by Audrey Freitag; Carried Unanimously

EMPLOYEE INSURANCE: This item is typically presented to the Board in November. With a good loss ratio and other factors, Anthem Blue Cross Blue Shield offered a zero percent increase to premiums with no plan changes. In years the past loss ratio was about 98%, this year the loss ratio 59%.

Motion: To **approve** Anthem Blue Cross Blue Shield to provide bundled insurance benefits for employees in 2025 at a 0% rate increase with no plan changes for medical, dental, and vision insurance.

*Motion by Audrey Freitag; Seconded by Dr. Eric Park; Carried Unanimously.
Cookie Hays abstained from the vote.*

STRATEGIC PLAN UPDATE: ECC is closing out a five-year strategic plan. The progress of the strategies in the current plan were outlined by Dr. Michelle Smith.

Pathways - *Develop clear academic and career pathways with personalized support to increase enrollment and promote student success.* ECC did not meet the enrollment goal, though the quality of instruction has improved greatly. Enrollment has been mostly flat over the last five years. Our students are more successful than they were in the past and although the targets have not been met, the data is trending in the right direction.

Partnerships - *Strengthen partnerships with local high schools, higher education institutions, and employers to drive intellectual and economic development in the region.* ECC has seen growth in dual credit and in the early college academy. The summer learning academy (SLA) continues to grow as does the center for workforce development. SLA is run strictly on donations from area businesses and offered free to the community.

Employees - *Create a culture of collaboration and learning to attract, retain, and develop diverse and talented employees.* One goal in this strategy is to attract and retain quality employees. Accomplishments include annual compensation increases, implementation of a flexible work policy, and a retirement incentive that 13 employees took advantage of. Moving forward, the employee performance review system will be redesigned, and the College will undergo a reclassification study.

Financial Strength - *Secure financial strength to sustain institutional viability.* ECC has expanded their reach in grants and federal funds. Two TRiO grants were submitted this year, we were awarded two grants: Title III-SIP and Strengthening Community colleges.

Rolla - *Expand our presence and offerings in Rolla to enhance the college's impact throughout our region.* A Rolla advisory committee was formed and meets quarterly, the new law enforcement program graduated the first class of police officers, Rolla SGA is active and continues to grow, and a new building was recently acquired, which opens more opportunity for growth in the Rolla area. We will continue to broaden and enhance outreach in Rolla.

***PERSONNEL:** The Board **approved** the appointment of Luke Miller as Head Baseball Coach effective August 12, 2024, with an annual salary of \$31,200; Grant Young as Head Softball Coach effective July 23, 2024, with an annual salary of \$18,000; Jacob Little as Academic and Career Navigator effective August 5, 2024, with an annual salary of \$48,986.08; Karen Hayes as Project Manager for the Strengthening Community Colleges Training Grant (SCC4) effective September 3, 2024, with an annual salary of \$61,622.33; Michelle Redmond as Academic and Career Navigator effective August 12, 2024, with an annual salary of \$51,691.38; and Valarie Norwood as Program Director/Faculty for Respiratory Care effective September 16, 2024, with an annual salary of \$73,633. The Board also **accepted** the resignation of Abigail Unnerstall, Wellness Navigator, effective September 13, 2024. The Board also **approved** the roster of adjunct faculty for the Fall 2024 semester as listed in the attached memorandum.

BOARD PRESIDENT'S REPORT: Board President Ann Hartley acknowledged the Music Festival that was held Friday evening and put on by Music department and External Relations. The event was well attended.

REPORTS:

A. FACULTY ASSOCIATION REPORT: Faculty Association President Tracy Mowery noted there is nothing to report.

B. ECC-NEA: NEA President Reg Brigham mentioned that the faculty bargaining team met several times over the summer to draft issue submissions for the upcoming bargaining season. Faculty are planning social activity during the fall semester.

C. PROFESSIONAL STAFF ASSOCIATION REPORT: PSA President Todd Tracy reported that the Library has checked out 89 laptops, 68 hotspots, and 36 calculators to students since the start of the semester. Many devices are available through previous COVID grant funding, student technology fees, and Title III grant funding. ECC AEL will participate in the third segment of training offered by the U.S. Department of Education's Office of Career, Technical, and Adult Education (OCTAE) in FY25 to build and expand integrated education and training opportunities along with State of Missouri AEL staff, Crowder College AEL, and St. Charles Community College AEL. The ECC AEL program served a total of 336 students in FY24. There were 79 English language learners and 47 high school equivalency graduates.

The program exceeded the Missouri target for measurable skills gain (108% of target). There were 97 classes offered at the Summer Learning Academy, 65 in Union and 32 in Rolla totaling 1,015

seats filled. Area high school students will be on campus to participate in the Manufacturing week activities at the BIC. CWD and CTE will also host area manufacturers from the service region.

D. CLASSIFIED STAFF ASSOCIATION REPORT: CSA President Denise Walker reported that 55 students visited the ECC food pantry in July. CSA is in the process of selecting their scholarship recipients soon, who will receive \$500 each. A call for Spotlight nominations will go out to campus soon.

PRESIDENT’S REPORT: Dr. Bauer reported the academic year opened with In-Service with a focus on harmonizing work between strategic planning, Title III, and Achieving the Dream, etc. Enrollment is down a little over three percent in credit hours. There has been an increase in retention as well as an increase in Rolla but overall, we are down in first-time full-time students. Enrollment will continue to be a priority. Census will be run in three weeks and dual credit will be included in that count. The expectation is that we will be down over all in enrollment in both the number of students and credit hours. There are less students taking heavier loads. That is expected to even out more when dual credit is added as they typically take lighter loads. There were a few network issues the week prior to the start of class and the first day of class. Appreciate the work of IT to get things up and going quickly. An RFQ drew a good turnout in July for a walkthrough of the new Rolla building. The firms submitted proposals that are being reviewed. A single issue, daytime Board meeting may be necessary in September to keep the project on track. It may be feasible to present at the October meeting if necessary. There is a pending RFQ will draw a firm to convert an existing computer lab into a Respiratory Care Lab and proposals for Phase II of a campus technology project are due this Friday.

Over 400 people were in attendance at the Music Festival on Friday. Dr. Bauer expressed appreciation to External Relations and the Music department including Dr. Jennifer Judd, Aaron Bounds, and all campus.

ADJOURNMENT:

Motion: To **adjourn** the August 26, 2024, public meeting of the Board of Trustees at 7:03 p.m.

Motion by J.T. Hardy; Seconded by Audrey Freitag; Carried Unanimously

President, Board of Trustees

Secretary, Board of Trustees

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
October 9, 2024**

AGENDA ITEM VI: TREASURER’S REPORT AND FINANCIAL REPORT

Recommendation: To **approve** the treasurer's report, the financial report, and the payment of bills subject to the annual audit.

Attachments

10/9/2024

East Central College

1964 Prairie Dell Road, Union, Missouri 63084
(636) 584-6500
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East Central College
Statement of Net Assets for all Funds
As of August 31, 2024 and August 31, 2023

ASSETS	8/31/24	8/31/23
Current		
Cash	4,921,460	6,983,684
Investments	2,903,858	2,800,661
Receivables, net		
Student	4,612,640	4,255,843
Federal & State agencies	163,194	214,091
Other	(83,900)	(84,959)
Inventories	281,466	227,885
Prepaid expenses	33,009	41,042
Total Current Assets	12,831,727	14,438,247
Non-Current Assets		
Lease Assets	289,548	289,548
Capital Assets (net)	46,516,989	40,401,696
Total Non-Current Assets	46,806,537	40,691,244
Total Assets	59,638,264	55,129,491
DEFERRED OUTFLOW OF RESOURCES		
Deferred pension outflows	15,097,621	16,074,458
Deferred OPEB outflows	509,559	509,559
Total Assets and Deferred Outflow of Resources	15,607,180	16,584,017
Total Assets and Deferred Outflow of Resources	75,245,444	71,713,508
LIABILITIES		
Current Liabilities		
Accounts Payable	68,021	41,786
Accrued Wages & Benefits	16,137	14,525
Unearned Revenue	880	418
Due to Agency Groups	-	-
Accrued Interest	-	-
Total Current Liabilities	85,038	56,729
Non-Current Liabilities		
Lease Liability	289,572	289,572
USDA Loan	225,000	325,000
Bonds Payable	3,625,000	5,225,000
Premium on Sale of Bonds	132,184	234,581
Net Pension Liability	18,267,888	15,685,923
Compensated Absences	772,216	872,724
Post Employment Benefit Plan Payable	1,599,488	1,599,488
Johnson Control Performance Contract	835,132	911,913
United Bank of Union	1,390,000	1,510,000
Total Non-Current Liabilities	27,136,480	26,654,201
Total Liabilities	27,221,518	26,710,930
DEFERRED INFLOW OF RESOURCES		
Deferred pension inflows	7,461,740	10,695,010
Deferred OPEB Inflows	626,536	626,536
Total Deferred Inflow of Resources	8,088,276	11,321,546
NET ASSETS		
Investment in Capital Assets, net	47,686,034	40,693,975
Restricted for Debt Service	(134,769)	(134,769)
Board Restricted	1,760,000	1,760,000
Unrestricted:		
General Fund	8,599,769	10,175,663
All other Funds	(17,975,384)	(18,813,837)
Total Net Assets	39,935,650	33,681,032
Total Liabilities, Deferred Inflow of Resources and Net Assets	75,245,444	71,713,508

East Central College
Statement of Activities
General Fund

As of August 31, 2024 and August 31, 2023

	For the Fiscal Year Ending June 30, 2025			For the Fiscal Year Ended June 30, 2024			
	Current FY Budget	Aug 31, 2024 Month end	Current FY Year-To-Date	Prior FY Budget	Aug 31, 2023 Month end	Prior FY Year-To-Date	Prior Year FYE (Preliminary)
Revenues:							
Local Revenue	8,166,388	34,075	70,955	8,428,974	40,800	94,971	8,028,646
State Revenue	5,532,654	922,110	922,110	5,360,734	446,728	893,456	5,360,734
Federal Revenue	-	-	-	-	-	-	-
Tuition and Fees	8,114,429	484,539	4,191,010	7,808,233	420,402	3,969,334	7,559,223
Interest Income	150,000	12,917	21,320	124,076	10,199	22,068	245,193
Gifts and Grants	100,000	1,192	1,539	100,000	4,984	5,437	95,337
Miscellaneous Revenue	45,500	3,382	5,764	45,500	5,622	8,579	48,764
Transfers-Interfund & Indire	1,149,832	1,651	2,330	749,967	1,898	5,547	(415,312)
Transfer Federal Programs	-	-	-	-	-	-	9,749
Total Revenues	23,258,803	1,459,866	5,215,028	22,617,484	930,633	4,999,392	20,932,334
Expenses:							
Salaries	13,813,772	1,146,013	1,457,053	13,229,459	901,139	1,467,751	13,457,724
Benefits	4,869,124	344,078	651,912	4,713,956	362,377	670,983	4,895,794
Contractual Services	1,047,078	59,241	550,066	1,084,300	42,840	496,731	911,776
Current Expenses	920,026	78,387	248,016	1,016,160	91,884	218,976	881,808
Travel	295,455	12,081	86,611	269,417	8,009	38,249	220,199
Property & Casualty Insuran	301,178	-	148,868	235,000	-	122,994	259,420
Vehicle Expense	19,930	4,127	4,127	17,750	-	-	13,774
Utilities	689,350	69,504	136,920	645,840	38,479	105,002	689,672
Tele/Communications	232,900	14,819	26,705	229,460	30,261	44,939	198,770
Miscellaneous	511,409	16,476	80,841	596,224	7,150	28,839	462,257
Foundation Paid Expense	-	2,531	2,531	27,505	6,684	6,684	37,605
Clearing Account	-	30	45	-	283	263	-
Scholarship Expense	107,600	(2,363)	1,102	145,600	(195)	3,046	188,910
Faculty Development	35,000	150	1,150	-	-	2,000	6,532
Instit. Match for Grants	78,718	-	-	35,000	-	-	139,578
Commitment to AEL	65,000	-	-	70,000	-	-	51,005
Instit. Commit.to Fine Arts	-	-	-	-	-	-	-
Instit. Commit.to Word & M	-	-	-	-	-	-	-
Capital	700	11,330	11,330	25,750	2,699	79,147	636,424
Interfund Transfers	-	-	-	-	-	-	-
Debt Princ & Interest	271,562	51,646	53,323	276,063	52,771	53,885	275,500
Total Expenses	23,258,803	1,808,050	3,460,600	22,617,484	1,544,381	3,339,489	23,326,748
Revenues over Expenses	-	(348,184)	1,754,428	-	(613,748)	1,659,903	(2,394,414)

Statement of Revenue, Expenses & Changes in Net Assets
(All Funds)
As of August 31, 2024 and August 31, 2023

	For the Fiscal Year Ending June 30, 2025		For the Fiscal Year Ended June 30, 2024	
	Aug 31, 2024	FY 2025 Year-To-Date	Aug 31, 2023	FY 2024 Year-To-Date
Operating Revenues:				
Student Tuition & Fees	588,301	5,242,054	503,924	4,912,844
Federal Grants & Contracts	6,063	9,790	11,105	23,269
State Grants & Contracts	2,879	5,470	-	-
Auxiliary Services Revenue	557,913	723,532	554,332	585,259
Other Operating Revenue	18,661	38,664	16,456	50,211
Total Operating Revenues	1,173,817	6,019,510	1,085,817	5,571,583
Operating Expenses:				
Salaries	1,286,684	1,695,049	1,018,971	1,670,392
Benefits	384,482	727,637	398,387	737,181
Purchased Services	219,852	856,291	139,496	760,736
Supplies & Current Expenses	400,093	1,158,093	427,410	1,018,268
Travel	17,170	25,698	17,246	27,971
Insurance	32,996	181,864	279	144,370
Utilities	100,214	191,206	79,531	170,487
Other	8,355	57,527	10,631	23,091
Depreciation/Amortization	194,058	391,256	188,597	378,041
Financial Aid & Scholarship	1,816	2,298	233	3,560
Foundation Paid Expense	6,588	6,612	9,284	9,640
Total Operating Expenses	2,652,308	5,293,531	2,290,065	4,943,737
Operating (Loss)/Gain	(1,478,491)	725,979	(1,204,248)	627,846
Non-Operating Revenues/(Expenses):				
State Appropriations	922,110	922,110	446,728	893,456
Tax Revenue	43,686	90,968	52,308	121,757
Interest Income	14,365	24,250	12,120	26,235
Gain/Loss on asset disposal	-	-	-	-
Principal & Interest on Debt	(31,084)	(26,340)	(106,384)	(33,844)
Total Non-Operating Revenues/(Expenses)	949,077	1,010,988	404,772	1,007,604
Increase/(Decrease) in Net Assets	(529,414)	1,736,967	(799,476)	1,635,450

**East Central College
Investments
As of August 31, 2024**

<u>CD Number</u>	<u>Date</u>	<u>Maturity</u>	<u>Term</u>	<u>Rate</u>	<u>Total</u>
United Bank of Union					
1024024875	12/4/2023	12/4/2024	12 Months	5.39%	\$ 839,813.50
1024025404	1/24/2024	1/24/2025	12 Months	5.25%	\$ 1,031,219.43
1024026085	3/15/2024	3/15/2025	12 Months	5.05%	\$ 511,962.01
1024026886	7/15/2024	1/15/2025	6 Months	5.34%	\$ 520,862.86
ECC Total Investments					\$ 2,903,857.80

2024

Total Cash Accounts	\$ 4,921,460.00
Certificates of Deposit	\$ 2,903,857.80
	\$ 7,825,317.80

2023 (December)

Total Cash Accounts	\$ 5,436,643.00
Certificates of Deposit	\$ 2,841,438.43
	\$ 8,278,081.43

**East Central College
Pledged Securities
As of August 31, 2024**

United Bank of Union

SECURITY DESCRIPTION	MATURITY DATE	CUSIP NO.	PAR AMOUNT
FDIC Insurance			\$ 250,000.00
FHR 4672 QD	8/15/2045	3137BXLH3	\$ 26,731.92
FRESB 2019-SB61 A10H	1/25/2039	30309LAN8	\$ 1,137,954.82
FNMA Pool #AL6270	10/1/2034	3138EN6G9	\$ 253,739.23
FHLMC POOL #RB5108	4/1/2041	3133KYU98	\$ 1,456,290.46
GNR 2021-22 AD	10/16/2062	3830RTZ3	\$ 1,763,914.95
FHR 5081 AG	3/25/2051	3137FXXS2	\$ 1,138,969.36
US TREASURY NOTE	9/30/2025	9128285C0	\$ 1,000,000.00
WEBB CITY MO #4-7 SCH DIST	3/1/2033	947398CC5	\$ 315,000.00
FRESB 2021-SB84 A10H	1/25/2041	3032OWAQ2	\$ 1,404,190.07
FHLB LETTER OF CREDIT	9/27/2024		\$ 1,500,000.00
TOTAL			<u>\$ 10,246,790.81</u>

* ALL SECURITIES ARE HELD WITH OUR SAFEKEEPING AGENT - COMMERCE BANK N.A., 1000 WALNUT STREET, KANSAS CITY, MO 64106

** ALL PLEDGED SECURITIES ARE IN COMPLIANCE WITH SECTION 1823 (E) OF THE FDIC REGULATIONS AND HAVE BEEN APPROVED BY THE BANK'S LOAN COMMITTEE. THE APPROVAL IS REFLECTED WITHIN THE MINUTES OF THE COMMITTEE.

**East Central College
Warrant Check Register
As of August 31, 2024**

The Board of Trustees, including the Treasurer, has access to records necessary to confirm check payments have been issued in accordance with the policies and procedures of the Junior College District of East Central Missouri (East Central College), in compliance with the appropriation granted by the Board of Trustees as defined in the FY25 budgets.

Total amount of checks dispersed from July 1, 2024, through August 31, 2024, is reported at \$2,082,618.94

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
October 9, 2024**

AGENDA ITEM VII: BIDS

Recommendation: To **approve** the purchase of two SYIL X5 Vertical Machining Centers for the Precision Machining program from Titans of CNC, Flower Mound, TX, a sole source provider of SYIL brand machine tools at a cost of \$71,482 to be funded 75% with Vocational Enhancement Grant funds and 25% with institutional funds.

Attachment

10/9/2024

East Central College

1964 Prairie Dell Road, Union, Missouri 63084

(636) 584-6500

FAX (636) 584-0513



MEMORANDUM

To: Dr. Jon Bauer

Fr: Joel Doecker

Date: 10.3.24

Re: Bid Approval Recommendation: Precision Machining Equipment

It is recommended to the Board of Trustees to approve the purchase of two SYIL X5 Vertical Machining Centers. The equipment will be used by students in the Precision Machining program.

The Vocational Enhancement grant through the state of Missouri's Department of Elementary and Secondary education will provide 75% of the total cost of the two SYIL X5 Vertical Machining Centers, ECC will use matching funds to cover 25% of the total cost.

Titans of CNC is the sole authorized distributor of SYIL brand machine tools in the United States of America and holds exclusive rights to sell, market and distribute SYIL brand machines.

Item	Quantity	Vendor	Program	Total Cost	Expected DESE Reimbursement (75%)	ECC Match (25%)
SYIL X5 Vertical Machining Center	2	Titans of CNC	Precision Machining	\$71,482	\$53,611.50	\$17,870.50



201 International Pkwy. Ste 120
Flower Mound, TX 75020
info@titansofcnc.com

East Central College
Attn: Blake Poertner
42 Prairie Dell Plaza Drive
Union, MO 63084
T: (314) 856-5227

To whom it may concern,

This letter is to notify you that TITANS OF CNC is the sole authorized distributor of SYIL brand machine tools in the United States of America. Our company holds exclusive rights to sell, market, and distribute SYIL brand machines within the USA territory. Any and all inquiries, sales, or partnership requests regarding SYIL brand machines should be directed to TITANS OF CNC.

- **Asset Description(s):**
 - A.) SYIL X7 Vertical Machining CNC Center
 - 400×300×380 mm axis travels
 - 12-pocket umbrella automatic tool changer
 - 12,000 rpm BT30 spindle
 - SCHNEEBERGER mineral casting
- **Estimated Operation Life:** Approximately 25 years

If you require any additional documentation or clarification, please let us know. Thank you for your attention to this matter.

Sincerely,

Keith Granno
Global Director of Sales & Distribution
TITANS OF CNC
T: (916) 432-0469
E: keith@titansofcnc.com

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
October 9, 2024**

AGENDA ITEM VIII: OWNER’S REPRESENTATIVE

Recommendation: To **authorize** a contract with Navigate Building Solutions, Brentwood, MO, to serve as owner’s representative for the renovation of the college’s facility in Rolla. The cost of the services will be a flat fee of \$118,851.30, and a monthly fee of \$19,885.85 for the duration of the project. The cost will be funded with state proceeds dedicated to the project.

Attachment

10/9/2024

East Central College

1964 Prairie Dell Road, Union, Missouri 63084

(636) 584-6500

FAX (636) 584-0513

BOARD MEMORANDUM

TO: BOARD OF TRUSTEES

FROM: JON BAUER

SUBJECT: OWNER'S REPRESENTATIVE

DATE: OCTOBER 7, 2024

This memorandum serves as a recommendation for the Board of Trustees to authorize a contract with Navigate Building Solutions, Brentwood, MO, to serve as owner's representative for the renovation of the college's facility in Rolla. The cost of the services will be a flat fee of \$118,851.30, and a monthly fee of \$19,885.85 for the duration of the project. The cost will be funded with state proceeds dedicated to the project.

The renovation project will be complex as we convert a government building for use as a college facility. There are strict deadlines regarding the use of funds for the project, a challenging process to coordinate the move from existing sites, and the additional challenge of a project taking place over an hour away from the main campus. Navigate will serve as an extension of ECC staff, serving to represent us with the architect, general contractor, local agencies, and more.

Navigate's pricing is negotiated through the cooperative purchasing contract TIPS (The Interlocal Purchasing System). The firm has extensive experience with a wide range of public projects, including those in the education sector. We used the Navigate team to assist with the interview and selection of the architect/engineering team on the project, and their assistance and expertise were invaluable. Local references who have used Navigate have been very positive.

The dynamics associated with the Rolla renovation, listed above, lend themselves to using this an owner's representative for the renovation project. I am confident this positions us to successfully complete this project in a timely and cost-effective manner.

I will be happy to discuss this further and answer any questions at the upcoming board meeting.

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
October 9, 2024**

AGENDA ITEM IX: SELECTION OF ARCHITECT

Recommendation: To **authorize** a contract with The Lawrence Group, St. Louis, MO for architecture and engineering services for the renovation of the College's facility in Rolla for a fee of \$1,066,813, plus \$30,000 for reimbursable costs.

Attachment

10/9/2024

East Central College

1964 Prairie Dell Road, Union, Missouri 63084

(636) 584-6500

FAX (636) 584-0513

BOARD MEMORANDUM

TO: BOARD OF TRUSTEES

FROM: JON BAUER

SUBJECT: SELECTION OF ARCHITECT

DATE: OCTOBER 7, 2024

CC:

We have completed the qualifications based selection process for the architect/engineering team for the renovation of our facility in Rolla. The board is asked to authorize a contract with The Lawrence Group, St. Louis, MO, for the architectural and engineering services on this project, for a fee of \$1,066,813, plus \$30,000 for reimbursable costs.

Please refer to the accompanying memo from Navigate Building Solutions, who has helped coordinate the interview and selection process, as well as negotiating the final contract. We utilized Navigate in a narrow capacity for assistance on this phase of the project. You will see elsewhere in the packet that we are recommending using Navigate in a larger capacity as the owner's representative for the design, construction, and procurement phases.

The selection process was difficult, given that we had many very qualified firms interested in the project. All four finalists presented strong qualifications, with different strengths for each team. Ultimately, we needed to make a choice of the team we felt was best suited for the project. Lawrence's strengths included architectural design and laboratory planning, both of which are important components of the project.

We have used The Lawrence Group in the past, including the design of the Buescher Hall renovation and the development of our facilities master plan. With the board's approval, we will immediately begin the design phase of the renovation project. I look forward to working with the firm once again.

I will be happy to answer questions this evening at the board meeting.

Memo

To: Jon Bauer – President, East Central College
From: Amy Miller, Navigate Building Solutions
Date: October 7, 2024
Re: Rolla Campus – Request for Approval of Architect Agreement

The East Central College issued a Request for Qualifications (RFQ) for professional design services required for renovations to the Rolla Campus on June 19, 2024. The scope of the project is primarily focused on interior renovations to include the college's science and allied health programs as well as business and industry programs, including classrooms, laboratories, offices and support space. Firms were asked to provide qualifications to complete the following design and construction phase activities:

1. Architectural design
2. Interior space planning and design (including the development of the FFE procurement specifications and bid package)
3. Lab design (including an inventory/analysis of existing "non-fixed" lab equipment and recommendations for future equipment procurement)
4. Civil engineering (including site survey)
5. Mechanical engineering
6. Electrical engineering
7. Structural engineering
8. Plumbing engineering
9. Landscape design
10. Fire protection engineering
11. IT, Phone, Technology Integration Services
12. Construction phase interface, RFI/submittal review and site inspections

Responses to the RFQ were received in ESM on August 2nd, 2024. In total, thirteen (13) firms submitted qualifications for review. The responses were scored by East Central College staff in a scoring matrix that utilized the following criteria for selection:

- Specialized experience and technical competence of firm
- Experience and capabilities of key personnel
- Capacity and capability of the firm
- Experience of firms and key personnel working together
- Firm's ability to work with faculty, staff and administration
- Firm's or team's proximity to college

Following individual evaluations, a meeting was held with the college's selection committee to discuss the top ranking firms and to select the shortlist of teams for interview. The selection committee shortlisted four (4) firms and interviews were held on September 25th, 2024 with Lamar Johnson, Lawrence Group, Cochran and Paragon.

A post interview discussion was held by the selection committee at which time, Lawrence Group was selected as the most qualified firm and team.

Lawrence Group's team is comprised of the following additional subconsultants:

- Lawrence Group Architecture
- Civil Design Inc. for civil engineering
- IMEG for MEPFP
- KPFF for Structural engineering

Lawrence Group was notified of the College's selection on September 26th, 2024. Navigate Building Solutions issued the Request for Proposal (RFP) and the initial fee submission was received on October 4th, 2024. The initial fee requested was in the amount of \$1,267,537 for design services, with an additional expense amount of \$30,000 for reimbursables.

Navigate Building Solutions reviewed the initial proposal and held a meeting to discuss the overall fee and negotiate a reduction to better align with industry standards for a project of this type and size. A revised proposal from Lawrence Group in the amount of \$1,066,813 has been submitted, reviewed, and is now recommended for approval by East Central College – resulting in \$200,724 savings over the original proposal.

Additionally, the contract value of \$1,066,813 plus \$30,000 not to exceed for reimbursables is in line with the project's overall budget and identified scope of work.

See attached final proposal revision for your review. Please let us know if there are any questions regarding the next steps. It is anticipated that this contract will be taken for approval to the East Central College's Board of Trustee's meeting at the October 9th, 2024 meeting.

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
October 9, 2024**

AGENDA ITEM X: SELECTION OF ARCHITECT

Recommendation: To **authorize** a contract with Arcturis, St. Louis, MO for architecture and engineering services for the renovation of a portion of the Health Science Building to serve as the lab for our new Respiratory Care Program for a fee not to exceed \$53,000 for design services, and \$2,000 for reimbursables.

Attachment

10/9/2024

East Central College

1964 Prairie Dell Road, Union, Missouri 63084

(636) 584-6500

FAX (636) 584-0513

BOARD MEMORANDUM

TO: BOARD OF TRUSTEES

FROM: JON BAUER

SUBJECT: SELECTION OF ARCHITECT (RESPIRATORY LAB)

DATE: OCTOBER 9, 2024

CC:

We have completed the qualifications-based selection process for the architect for the renovation of a portion of the Health Service Building to serve as the lab for our new Respiratory Therapy program.

Navigate Building Solutions has provided assistance negotiating the contract. This work remains in progress. The board is asked to approve a fee not to exceed \$53,000 for design services, with an additional expense amount of \$2,000 for reimbursables. This authorization will enable us to continue negotiating a final fee, while being able to move directly to design as soon as the contract is executed.

We have received a federal training grant to establish the Respiratory Care program. The grant includes funds for the renovation of a computer lab and adjacent spaces in the HS building to serve as the lab for the program. Arcturis is experienced in designing spaces such as this. We plan to design the project this fall/winter, with construction to take place in 2025. The work will be completed prior to the fall semester in August, 2025.

Please refer to the accompanying memorandum from Amy Miller, of Navigate, for additional information. I'll be happy to answer questions this evening during the board meeting.

Memo

To: Jon Bauer – President, East Central College
From: Amy Miller, Navigate Building Solutions
Date: October 7, 2024
Re: Health Sciences Building Classroom Renovation– Request for Approval of Architect Agreement

The East Central College issued a Request for Qualifications (RFQ) for professional design services required for renovations to the Union Campus on July 29th, 2024. The scope of the project is on interior renovations converting existing classrooms 118, 119, 120, 122 and 124 of the Heath Sciences building, into space to support the newly approved Respiratory Care program. Project will include a clinical laboratory, storage, and educational instructional space, as well as a 35-seat instructional technology computer lab. Firms were asked to provide qualifications to complete the following design and construction phase activities:

1. Architectural design
2. Interior space planning and design (including the development of the FFE procurement specifications and bid package)
3. Lab design
4. Mechanical engineering
5. Electrical engineering
6. Plumbing engineering
7. Fire protection engineering
8. IT, Phone, Technology Integration Services
9. Construction phase interface, RFI/submittal review and site inspections

Responses to the RFQ were received in ESM on August 30th, 2024. The responses were evaluated by the East Central College selection committee.

Arcturis was determined to be the most qualified firm and team by East Central College. Arcturis' team is comprised of the following additional subconsultants:

- Arcturis
- IMEG for MEPFP

Arcturis was notified of the College's selection on October 2nd, 2024. Navigate Building Solutions requested a not to exceed amount. The initial fee not to exceed amount is \$53,000 for design services, with an additional expense amount of \$2,000 for reimbursables.

Navigate Building Solutions will continue to work with Arcturis to finalize the contract and fee over the next few weeks.

Please let us know if there are any questions regarding the next steps.

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
October 9, 2024**

AGENDA ITEM XI: STRATEGIC PLAN UPDATE

Dan Silverburg and Kevin David with CampusWorks will provide an update on the strategic planning initiatives and development of the next iteration of the strategic plan.

10/9/2024

East Central College

1964 Prairie Dell Road, Union, Missouri 63084

(636) 584-6500

FAX (636) 584-0513

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
October 9, 2024**

AGENDA ITEM XII: *PERSONNEL

A. APPOINTMENTS

Recommendation: To **approve** the appointment of Daniel Gruenenfelder as Enterprise System Associate effective October 14, 2024, with an annual salary of \$82,900.

Recommendation: To **approve** the appointment of Ashley Ricks-Parmer as Wellness Navigator effective October 28, 2024, with an annual salary of \$51,232.85.

B. RESIGNATIONS

Recommendation: To **accept** the resignation of Megan Strubberg, Director Enrollment Services, effective November 1, 2024.

C. FALL 2024 ADJUNCT ROSTER ADDENDUM

Recommendation: To **approve** changes to the roster of adjunct faculty for the Fall 2024 semester as listed on the memorandum to the agenda.

D. CLASSIFIED STAFF APPOINTMENTS (*information only*)

A list of classified staff hired since the August 26, 2024, attached for information.

Attachments

10/9/2023

East Central College

1964 Prairie Dell Road, Union, Missouri 63084
(636) 584-6500
FAX (636) 584-0513



EAST CENTRAL COLLEGE

HUMAN RESOURCES

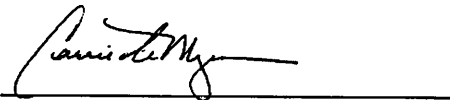
TO: Dr. Jon Bauer, College President
DATE: September 25, 2024
FROM: Carrie Myers, Human Resources Director
RE: Recommendation to Hire: Project Manager – Enterprise System Associate

Please accept the recommendation to hire Daniel Gruenenfelder as the full-time Enterprise System Associate effective October 14 2024, with an annual salary of \$82,900. Doug Houston, Director of IT, approved this recommendation.

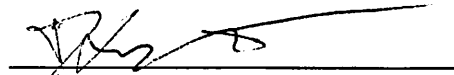
Daniel's experience includes, but is not limited to the following:

- Colleague Systems Administrator – St. Charles Community College – 2017 – current
- Senior IT Business Analyst – Alpha Packaging – 2012 – 2017
- Business Analyst – Nordyne Inc. – 2008 – 2012
- Senior Programmer/Analyst – Third Party Solutions – 2005 – 2008
- Senior Systems Analyst – Mid-Atlantic Medical Services – 2001 – 2005
- Contract Systems Analyst – ClientLogic – 2000 – 2001
- Systems Analyst/Programmer – Re/Source Professionals – 1997 – 2000
- Contract Systems Analyst/Programmer – Ajilon – 1995 – 1997
- Systems Analyst/Programmer – Kaiser Permanente – 1993 – 1995

Recommendation signatures:



Carrie A. Myers
Director of Human Resources



Doug Houston
Director, IT



HUMAN RESOURCES

TO: Dr. Jon Bauer, College President
DATE: October 3, 2024
FROM: Carrie Myers, Human Resources Director
RE: Recommendation to Hire: Wellness Navigator

Please accept the recommendation to hire Ashley Ricks-Parmer as the full-time Wellness Navigator effective October 28, 2024, with an annual salary of \$51,232.85. Sarah Leassner, Vice President of Student Development, approved this recommendation.

Ashley's experience includes, but is not limited to the following:

- Regional Family Support Specialist – The Foster & Adoptive Care Coalition – 2023 – present
- Case Manager – Lutheran Family & Children's Services – 2022 – 2023
- Children's Service Supervisor – Franklin County Children's Division – 2019 – 2022
- Consumer Fraud Investigator – Missouri Attorney General's Office – 2016 – 2019
- Children's Service Worker II – Franklin County Children's Division – 2013 – 2016

Ashley received her Bachelor of Science in Criminal Justice and a minor in Social Work from Southeast Missouri State University.

Recommendation signatures:

A handwritten signature in black ink, appearing to read "Carrie A. Myers", written over a horizontal line.

Carrie A. Myers
Director of Human Resources

A handwritten signature in black ink, appearing to read "Sarah Leassner", written over a horizontal line.

Sarah Leassner
Vice President, Student Development



Interoffice Memo
HUMAN RESOURCES

TO: Dr. Jon Bauer
DATE: September 23, 2024
FROM: Carrie A Myers, Director of Human Resources
RE: Requesting Release from Contract – Megan Strubberg

Megan Strubberg, Director Enrollment Services, has requested to be released from the remainder of her FY25 employment contract effective November 1, 2024. The official resignation letter is on file in the Human Resources Office.

Signatures:

A handwritten signature in black ink, appearing to read "Carrie A. Myers", written over a horizontal line.

Carrie A. Myers
Director, Human Resources

A handwritten signature in black ink, appearing to read "Sarah Leassner", written over a horizontal line.

Sarah Leassner
Vice President, Student Development



Interoffice Memo

TO: Dr. Bauer
DATE: September 23, 2024
FROM: Office of Academic Affairs
RE: Adjunct Addendum for Fall Semester 2024

Please approve the following adjunct addendum for the fall 2024 semester.

ADDITIONS

Dual Credit

James Daniels, HVAC, RTI
Timothy Karth, Music, SCHS
Jenny Meers, Education, FRCC
Andrew Rosenberg, Collision Repair, FRCC

DELETIONS

Business & Industry

Joe Whitmore, HVAC/R

Dual Credit

Andrew Allen, Chemistry, SFBHS
Katelyn Huber, CAPS, (WHS) FRCC
Diane Shoemaker, Mathematics, HHS

Signatures:

A handwritten signature in black ink that reads "Robyn C. Walter".

Dr. Robyn Walter, Vice President of Academic Affairs Date

A handwritten signature in black ink that reads "Carrie Myers".

Carrie Myers, Director of Human Resources Date



HUMAN RESOURCES

TO: Dr. Jon Bauer, College President
DATE: October 1, 2024
FROM: Carrie Myers, Human Resources Director
RE: Support Staff Hires – September/October 2024

The following support staff employees have been hired since the last meeting:

- | | | | |
|------------------|---|-----------|----------|
| • Jennifer Eagan | Program Assistant – CWD | Full-time | 9/3/24 |
| • June Thebeau | Learning Center Specialist | Full-time | 9/23/24 |
| • Leigh Fuller | Office Assistant Fine & Performing Arts | Full-time | 10/1/24 |
| • David Harper | Technical Support Technician | Part-time | 10/03/24 |

A handwritten signature in black ink, reading "Carrie A. Myers", is positioned above a horizontal line.

Carrie A. Myers
Director of Human Resources

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
October 9, 2024**

AGENDA ITEM XIII: BOARD PRESIDENT’S REPORT

Board President Ann Hartley will share information with the Board.

10/9/2024

East Central College

1964 Prairie Dell Road, Union, Missouri 63084

(636) 583-6500

FAX (636) 584-0513

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
October 9, 2024**

AGENDA ITEM XIV: REPORTS

Reports may be presented by:

- A. Faculty Association President, Tracy Mowery
- B. ECC-NEA President, Reg Brigham
- C. Professional Staff President, Todd Tracy
- D. Classified Staff Association President, Rileigh Cassimatis
- E. Student Government Association - no report

10/9/2024

East Central College

1964 Prairie Dell Road, Union, Missouri
63084 (636) 584-6500
FAX (636) 584-0513

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
October 9, 2024**

AGENDA ITEM XV: PRESIDENT’S REPORT

Projected meeting dates for the remainder of 2024 and 2025 are listed below for planning purposes. Meetings will normally begin at 5:30 p.m. Please let me know as soon as possible if you will not be able to attend any of the projected meetings.

2024 Projected Meeting Dates

November 4
December 2

Alternate Meeting Dates

November 11
December 9

2025 Projected Meeting Dates

January 27
No February Meeting
March 3
April 14
May 5
June 16
July 17 (Thursday noon business meeting)
August 25
No September Meeting
October 6
November 3
December 1

Alternate Meeting Dates

February 3

March 10
April 21
May 12
June 23
TBD
TBD

October 13
November 10
December 8

10/9/2024

East Central College

1964 Prairie Dell Road, Union, Missouri
63084 (636) 584-6500
FAX (636) 584-0513

**JUNIOR COLLEGE DISTRICT OF EAST CENTRAL MISSOURI
BOARD OF TRUSTEES MEETING
October 9, 2024**

AGENDA ITEM XVI: ADJOURNMENT

Recommendation: To **adjourn** the October 9, 2024, regular meeting of the Board of Trustees and enter executive session per RSMo2004., Section 610.021 (3) Personnel.

10/9/2024

East Central College

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