

# Canvas Online Learning Management System Quick Start Overview

This tutorial serves as an introduction to Canvas, ECC's online learning management system (LMS).

- You will use your ECC student email address to log in to Canvas, along with the same password you use for your student email.
- The majority of your online courses will be through the Canvas LMS. Some courses may use additional publisher websites as well.
- Even if you are not taking online courses, many of your courses will likely use the Canvas LMS for online resources and more.
- Please contact the ECC Canvas/Online Learning Helpdesk if you have questions or need help with any Canvas issues. It is critical that you notify your instructor or the Canvas Helpdesk as soon as issues occur.

Canvas Helpdesk

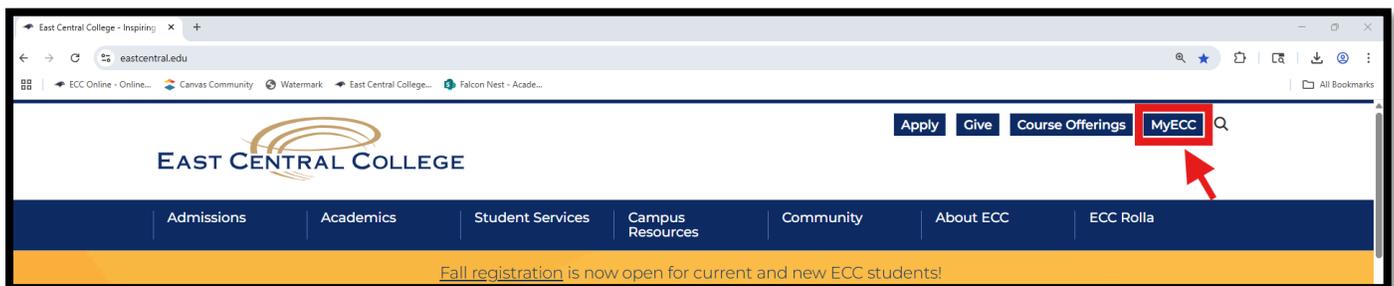
Phone: 636.584.6609

Email: [onlinehelp@eastcentral.edu](mailto:onlinehelp@eastcentral.edu)

Chat: using the "Help" button within Canvas

## Let's get started!

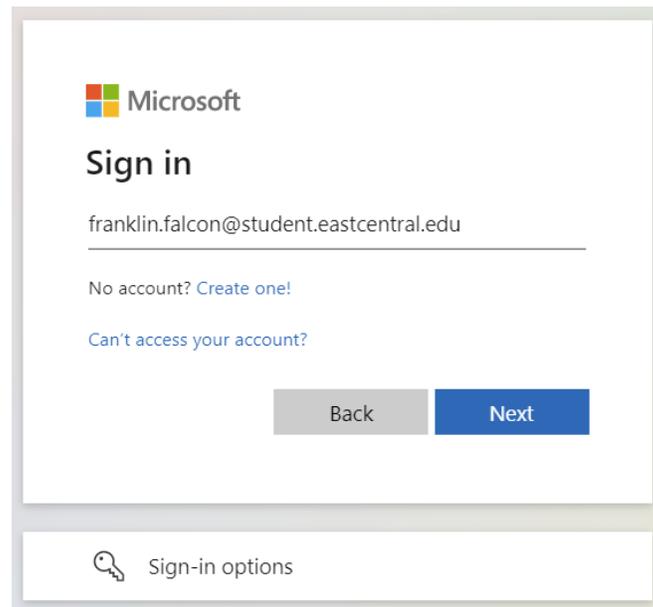
1. Use your web browser to navigate to the ECC website ([eastcentral.edu](http://eastcentral.edu)) and then click on the "MyECC" link located in the upper right corner.



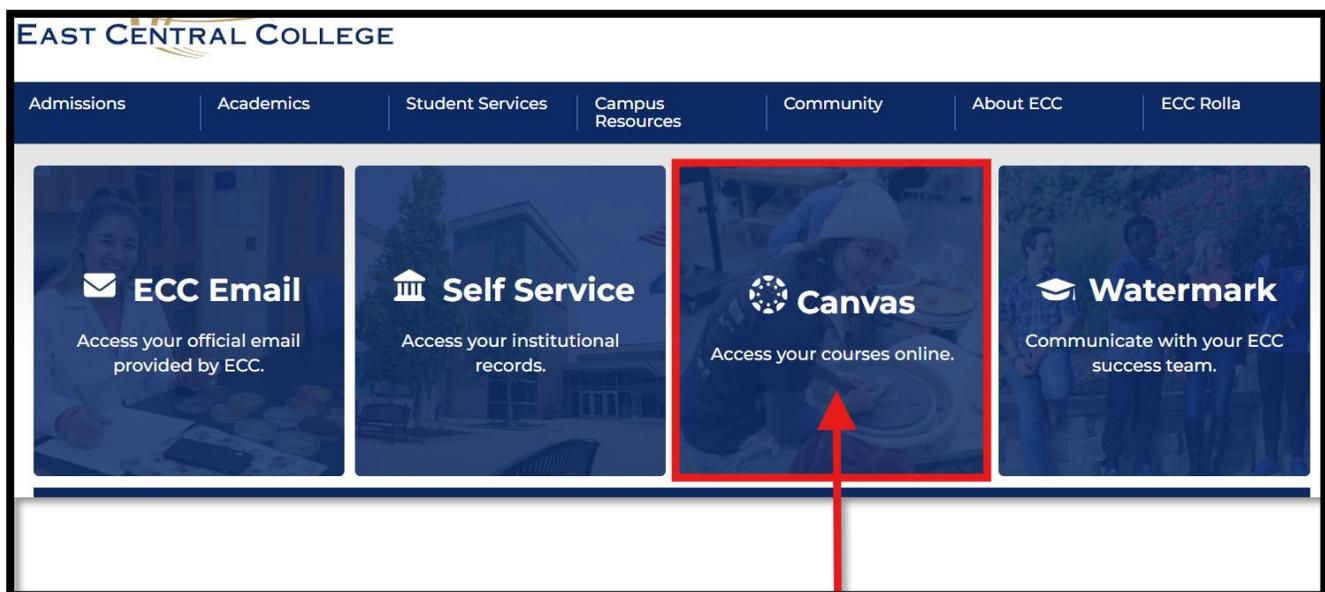
- Next, you may be prompted to sign into your MyECC student account via Microsoft. You set up this account during your enrollment process.

**Your username is [firstname.lastname@student.eastcentral.edu](mailto:firstname.lastname@student.eastcentral.edu).**

This single sign-on via Microsoft gives you access to Canvas, your ECC Email and Watermark (Aviso).



- Choose the Canvas tile.



4. You should then land on your Canvas dashboard which should look similar to:

The screenshot shows a web browser window displaying the Canvas dashboard for East Central College. The browser's address bar shows the URL 'eastcentralcollege.instructure.com'. A yellow callout box with a red border contains the text: 'Once signed into Canvas, we arrive at the dashboard page. This is where each course you're enrolled in will be listed. If the semester has begun and you don't see your courses, please contact your instructor or the Canvas Helpdesk.' The dashboard itself features a dark blue sidebar on the left with icons for Account, Courses, Groups, Calendar, Inbox, and Help. The main content area is titled 'Dashboard' and contains four course cards: 'Welcome to ENG101 Composition I', 'ECC Canvas Student Orientation', 'ECC Online Writing Center', and 'AEL Skills180 Test'. To the right of these cards is a list of assignments and quizzes, including 'Chapter 2 Assignment', 'Chapter 2 Quiz', 'Chapter 3 Discussion', and 'Chapter 3 Quiz', each with details on points and due dates.

The next several slides will walk you through some of the common features you can expect to see in your Canvas courses.

Dashboard

eastcentralcollege.i

Dashboard

Account

Courses

Groups

Calendar

Inbox

Help

Welcome to ENG101 Composition I

ENG101: English Composition I-In...  
ENG101-WEB-20SU

ECC Canvas Student Orientation

ECC Canvas Orientation Course  
Course Home

ECC LEARNING CENTER

ECC Online Writing Center  
OWC\_HOME

AEL

TECHNICAL EDUCATION AND LITERACY PROG

AEL Skills180 Test  
Home-180

To Do

- Chapter 2 Assignment  
ENG101: English Composition I-Instructor One-Web Online-Summer 2020e  
10 points | Jul 29 at 11:59pm
- Chapter 2 Quiz  
ENG101: English Composition I-Instructor One-Web Online-Summer 2020e  
10 points | Jul 30 at 11:59pm
- Chapter 3 Discussion  
ENG101: English Composition I-Instructor One-Web Online-Summer 2020e  
10 points | Aug 2 at 11:59pm
- Chapter 3 Quiz  
ENG101: English Composition I-Instructor One-Web Online-Summer 2020e  
10 points |

You can click anywhere on a course tile to view the course. There are several icons in each tile that let you quickly access course announcements, assignments, discussions and files. In this example, we have an indicator that we have one new announcement.

Dashboard

eastcentralcollege.instructure.com/?

Dashboard

Account

Courses

Groups

Calendar

Inbox

Help

Welcome to ENG101 Composition I

ENG101: English Composition I-In...  
ENG101-WEB-20SU

ECC Canvas Student Orientation

ECC Canvas Orientation Course  
Course Home

ECC LEARNING CENTER

ECC Online Writing Center  
OWC\_HOME

AEL

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ENG101: English Composition I-Instructor One-Web Online-Summer 2020e  
10 points |

Notice the "To Do" menu to the right. This indicates any assignments that are due soon in the course. You can click any of these assignment links to view or complete them.

Dashboard

eastcentralcollege.instructure.com/?login\_success=1

Account

Courses

Groups

Calendar

Inbox

Help

Dashboard

Welcome to ENG101

On the left, we have our Canvas system menu. Here you can access your account settings courses, dashboard, calendar, etc... You can click the "Help" button to contact the Canvas Helpdesk if you need any assistance.

Pay special attention to your <sup>Click Box</sup> "Inbox" as that is where you will send and receive emails in Canvas (they are copied to your student email as well by default). The circle indicates that we have new emails.

ECC LEARNING CENTER

ECC Online Writing Center  
OWC\_HOME

AEL

ADULT EDUCATION AND LITERACY PROGRAM

AEL Skills180 Test  
Home-180

To Do

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10 points | Jul 30 at 11:59pm |
- Chapter 3 Discussion  
ENG101: English Composition I-Instructor One-Web Online-Summer 2020e  
10 points | Aug 2 at 11:59pm |
- Chapter 3 Quiz  
ENG101: English Composition I-Instructor One-Web Online-Summer 2020e  
10 points |

Dashboard

eastcentralcollege.instructure.com/?login\_success=1

Account

Courses

Groups

Calendar

Inbox

Help

Dashboard

Welcome to ENG101  
Composition I

ENG101: English Composition I-In...  
ENG101-WEB-20SU

ECC Canvas Student Orientation

ECC Canvas Orientation Course  
Course Home

ECC LEARNING CENTER

ECC Online Writing Center  
OWC\_HOME

AEL

ADULT EDUCATION AND LITERACY PROGRAM

AEL Skills180 Test  
Home-180

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ENG101: English Composition I-Instructor One-Web Online-Summer 2020e  
10 points |

We click the ENG101 Comp. I course tile to enter that Canvas course.

ENG101: English Composition I-1 x +

eastcentralcollege.instructure.com/courses/1488

ENG101-WEB-20SU > Modules

Account  
Dashboard  
Groups  
Calendar  
Inbox  
Help

Home  
Announcements  
Assignments  
Discussions  
Grades  
People  
Pages  
Files  
Syllabus  
Quizzes  
Modules  
Collaborations  
Google Drive  
Office 365

Now we are in the Comp. I course. On the left column we have our course navigation menu. From here you can view your course assignments, grades, quizzes, modules and much more.

Course Information-Start Here!

- ENG101 Course Syllabus-Click here to learn about the course!
- Need help? Click here to contact your instructor.

Week 1 Complete All Items

- Chapter 1 Resources Page
- Chapter 1 PowerPoint
- Chapter 1 Assignment

ENG101: English Composition I-1 x +

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ENG101-WEB-20SU > Modules

Account  
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Files  
Syllabus  
Quizzes  
Modules  
Collaborations  
Google Drive  
Office 365

In the center of the course, the weekly modules are listed. Your instructor may organize the modules by weeks, dates, chapters, topics, etc... The first module should include important course information such as the syllabus and instructor contact information.

Course Information-Start Here!

- ENG101 Course Syllabus-Click here to learn about the course!
- Need help? Click here to contact your instructor.

Week 1 Complete All Items

- Chapter 1 Resources Page
- Chapter 1 PowerPoint
- Chapter 1 Assignment

ENG101: English Composition I- | x +

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ENG101: English Composition I- | x +

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Account

Dashboard

Groups

Calendar

Inbox

Help

Syllabus

Quizzes

Modules

Collaborations

Google Drive

Office 365

Badges

NetTutor

Week 1

Complete All Items

Chapter 1 Resources Page

Chapter 1 PowerPoint

Chapter 1 Assignment  
Jul 15 | 10 pts | Submitted

Chapter 1 Discussion  
Jul 5 | 10 pts | Contribute

Chapter 1 Quiz  
Jul 10 | 10 pts | Submit

Assignment 1 Handout.docx

Khan Academy

Click any item in a module to view or complete it. In this course, we have weekly assignments, discussions, quizzes, links, files, etc... Notice the top of each week tells us we must complete all items that have circles by them in the week. In this example, the student has completed the Week 1 Assignment but still needs to complete the other items in Week 1 for full completion-the green check indicates completion.

ENG101: English Composition I- | x +

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ENG101: English Composition I- | x +

eastcentralcollege.instructure.com/courses/1488

ENG101-WEB-20SU

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Office 365

Badges

NetTutor

ENG101: English Composition I-Instructor One-Web Onli...

Welcome to  
ENG101  
Composition I

Use the syllabus to learn about the course content and requirements-click here.

Contact your instructor at the following:  
Email: instructorone@mymail.edu  
Phone: 000-111-2222

Click here to view the course modules that you'll need to complete each week.

View Course Stream

View Course Calendar

View Course Notifications

To Do

Chapter 2 Assignment  
10 points | Jul 29 at 11:59pm

Chapter 2 Quiz  
10 points | Jul 30 at 11:59pm

Chapter 3 Discussion  
10 points | Aug 2 at 11:59pm

Chapter 3 Quiz  
10 points | Aug 2 at 11:59pm

Chapter 3 Assignment  
10 points | Aug 5 at 11:59pm

Recent Feedback  
Nothing for now